

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA

MINUTES OF THE MEETING  
OF THE PERSONNEL COMMITTEE

JULY 20, 2016

The Personnel Committee Officer of the Municipal Employees' Retirement System of Louisiana met on Friday, July 20, 2016 at **12:30 P.M.** at 7937 Office Park Boulevard, Baton Rouge, Louisiana.

PRESENT:

Mr. Mike Sands, Chairman  
Mayor Clarence Fields, Trustee  
Mr. John Broussard, Treasurer's Office

IN ATTENDANCE:

Warren Ponder, Executive Director  
Amy Mathews, Treasurer's Office

The meeting was called to order by the Chairman.

Mr. Broussard moved that the minutes of the meeting held on April 22, 2016 be approved; the motion was seconded by Mayor Fields. The motion carried without objection or opposition. A copy of these minutes are attached and made part of these minutes.

Mr. Broussard moved to adopt the advertisement for the Chief Investment Officer's vacancy with changes submitted; the motion was seconded by Mayor Fields. The motion carried without objection or opposition. A copy of this advertisement is attached and made part of these minutes.

The time schedule to be presented to the full Board at the regular July 21, 2016 meeting is as follows:

1. Advertise in The Advocate on August 6<sup>th</sup> and August 13<sup>th</sup> including 14 days online
2. Upload advertisement and application on MERS' website.
3. Use the same procedure as used with hiring the Executive Director, except any questions should be directed to Warren Ponder.
4. Deadline for applications and resumes is Friday, September 2, 2016.
5. Present a list of the top recommended applicants to be interviewed to the full Board at the regular September 18, 2016 meeting for approval.
6. Interview applicants during the October Board meeting.

Mr. Broussard moved to adjourn; the motion was seconded by Mayor Fields. The motion carried without objection or opposition.

MINUTES  
JULY 20, 2016  
PAGE TWO

*Michael Sande*

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APPROVED

*Susita Scire*

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ATTEST