MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA

MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES — DECEMBER 13, 2018

The Board of Trustees of the Municipal Employees' Retirement System of Louisiana met in regular session on Thursday, December 13, 2018 at 9:00 A.M. at the Municipal Employees' Retirement System, 7937 Office Park Boulevard, Baton Rouge, Louisiana.

PRESENT:

Mayor Donald Villere, Chairman
Mr. Mike Sands, Trustee
Mayor Raymond Harris, Trustee
Ms. Phyllis McGraw, Trustee
Mayor Greg Jones, Trustee
Ms. Susan Percle, Trustee
Mr. James Mack, State Treasurer's Office
Ms. Marsha Guedry, Commissioner of Administration Office

UNABLE TO ATTEND:

Ms. Andrea Mahfouz, Vice Chairman
Representative J. Kevin Pearson, Chairman,
House Retirement Committee
Senator Barrow Peacock, Chairman,
Senate Retirement Committee

IN ATTENDANCE:

Warren Ponder, Executive Director
Susita Suire, Retirement Benefits Administrator
Christopher Saik, Chief Investment Officer
Nancy LaGarde, Chief Financial Officer
Gustavo Bikkesbakker, Investment Consultant
Greg Curran, G.S. Curran, Actuary
Margaret Corley, Senate Retirement Committee

The Chairman called the meeting to order.

The Chairman asked Ms. Guedry to open the meeting with a prayer and lead everyone in the pledge of allegiance.

The Chairman asked Ms. Suire to call roll. A quorum was present.

The Chairman asked for approval of the minutes of the meeting held on October 18, 2018.

Ms. McGraw moved that the minutes of the meeting held on October 18, 2018 be approved; the motion was seconded by Mayor Jones. The motion carried without objection or opposition. A copy is attached and made a part of these minutes.

The Chairman asked for approval of the Plan A and Plan B retirements (a list was provided to the Board Members).

Ms. Percle moved that the Plan A and Plan B retirements be approved; the motion was seconded by Mayor Jones. The motion carried without objection or opposition.

Mr. Saik presented the investment cash flow reports as of October 31 and November 30, 2018.

Mr. Saik presented the ACT 1004 Comparison as of September 30, 2018.

Mayor Jones moved to enter executive session to discuss Resource Environmental Solutions and potential litigation; the motion was seconded by Mayor Harris. The motion carried without objection or opposition.

Mayor Harris moved to return to regular session; the motion was seconded by Mayor Jones. The motion carried without objection or opposition.

Ms. McGraw moved to accept MERS' attorney's recommendation concerning Resource Environmental Solutions; the motion was seconded by Mayor Jones. The motion carried without objection or opposition.

Danielle Hootnick and Ben Harrild (via telephone) gave an update on the BlueBay fund with education to the Board.

Mr. Saik gave the Board an update on Capital Spring.

Ms. McGraw moved to have Meketa Investment Group invite Morgan Stanley Real Estate and TA Realty to make presentations to the Board at the January 17th Board meeting; the motion was seconded by Ms. Guedry. The motion carried without objection or opposition.

Mr. Bikkesbakker presented the Board with the Preliminary Performance Report for the month of October 31, 2018. A copy of this report is attached and made part of these minutes.

Mayor Jones moved to accept the Investment report; the motion was seconded by Ms. McGraw. The motion carried without objection or opposition.

Ms. LaGarde presented the budget reports through October 31, and November 30, 2018 detailing the budgeted amount.

Ms. Guedry moved to approve the budget reports for October 31, and November 30, 2018; the motion was seconded by Ms. McGraw. The motion carried without objection or opposition.

Ms. LaGarde updated the Board on her and Ms. Suire's due diligence trip to PTG and Middlesex Retirement System in Boston concerning the pension administration software.

Ms. Suire updated the Board on the Town of Lecompte.

Ms. Suire updated the Board that she gave a presentation to the members of the City of Crowley and Acadiana Planning Commission. Ms. Suire updated the Board that she gave a training session to the staff at the City of Bossier City.

Mayor Jones adopted the updated Worker's Compensation/Short Term Disability Board policy as written; the motion was seconded by Ms. McGraw. The motion carried without objection or opposition. A copy of this policy is attached and made part of these minutes.

Ms. Percle moved to adopt the Refund Direct Deposit Board Policy as written; the motion was seconded by Ms. Guedry. The motion carried without objection or opposition. A copy of this policy is attached and made part of these minutes.

Mr. Sands moved to accept the June 30, 2018 Actuarial Valuation; the motion was seconded by Mayor Jones. The motion carried without objection or opposition.

Blaine Crochet gave the Board an update on the June 30, 2018 Audit report. The final audit report will be submitted to the Louisiana Legislative Auditor by December 31, 2018 and presented to the Board at the January 17th meeting.

Mayor Jones moved to enter executive session to discuss Fletcher Investment, United States District Court Middle District of Louisiana Civil Action NO. 3:13-CV-00373 Firefighters' Retirement System, *ET AL* Versus Citco Group Limited, *ET AL*; the motion was seconded by Ms. McGraw. The motion carried without objection or opposition.

Mayor Jones moved to return to regular session; the motion was seconded by Ms. McGraw. The motion carried without objection or opposition.

No action was taken or requested concerning the executive session.

Mr. Ponder updated the Board that Janet Stevens has announced her retirement as of December 31, 2018.

Ms. McGraw moved to adjourn; the motion was seconded by Mayor Jones. The motion carried without objection or opposition.

APPROVED

ATTEST

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA

WORKER'S COMPENSATION/SHORT TERM DISABILITY POLICY

AMENDED POLICY ADOPTED BY THE BOARD of TRUSTEES
DECEMBER 13, 2018

If a member is absent due to a worker's compensation or short-term disability claim, no contributions are to be withheld from worker's compensation payments, short term disability payments, or leave/wages paid until the member returns to full-time employment.

The member will have a break in service for the entire duration worker's compensation or short-term disability is being received.

The employer shall be responsible for notifying the Municipal Employees' Retirement System of Louisiana the effective date worker's compensation or short-term disability begins and the effective date of the member's return to full-time employment.

Approved by Board 12/13/2018