



MUNICIPAL EMPLOYEES'

RETIREMENT SYSTEM
OF LOUISIANA

MEMORANDUM

TO: Participating Employers

FROM: Maris E. LeBlanc, Executive Director

RE: ELECTION TO BOARD OF TRUSTEES

DATE: April 22, 2022

Two seats on the MERS Board of Trustees are open for election. Both seats are for **elected officials**. One seat is for a full six-year term and the other is for a four-year partial term.

Any actively contributing **elected official** of a participating municipality/employer who will have credit in the system for at least six (6) years of service on May 25, 2022, is eligible to run for one of these seats on the Board. An elected official may continue to hold an elected official trustee seat only while remaining in office.

Candidates for election to the Board must be nominated by a petition with signatures of at least 25 active members of the system.

A Nomination Petition is enclosed; please make additional copies as necessary. To be valid, each petition must be completed **in full** and must be received in the retirement system office **no later than 4:00 p.m. on May 25, 2022**. The candidate information form, with education, positions held, and reasons for seeking the trustee position, and the signed memorandum of responsibility for board members must be attached to the nomination petition. Persons not meeting the qualifications to run will be disqualified.

The ballot will list each qualified candidate, in alphabetical order. Details from the candidate information form will be included in the ballot mailout.

MERS will not provide mailing addresses of members to candidates. A list of the participating employers in MERS is available on the MERS website, mersla.com.

If only one person qualifies for an open seat that person will be elected without opposition. If more than one candidate qualifies for a seat, an election will be conducted. The candidate who receives the majority of valid votes will be declared the winner of the election. If there are more than two candidates and no candidate receives a majority, a run-off will be held between the two candidates receiving the highest vote count.

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA

NOMINATION PETITION

for an

Elected Official

IN ORDER TO BE VALID, THIS NOMINATION PETITION MUST BE SIGNED BY AT LEAST TWENTY-FIVE (25) ACTIVE MEMBERS OF THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (MERS) AND RECEIVED IN THE RETIREMENT SYSTEM OFFICE BY 4:00 P.M. ON MAY 25, 2022.

An elected official who is actively contributing to MERS and has at least six (6) years of service credit is eligible to be nominated to run for election to the Board of Trustees. An elected official may continue to hold an elected official trustee seat only while remaining in office.

The undersigned twenty-five active members of MERS, hereby place in nomination for election to the Board of Trustees of the Retirement System the following:

Name (Printed or Typed) _____

SSN (last 4 digits) _____

Municipality/Employer _____

Position _____

Mailing Address _____

City, State, and Zip _____

Area Code and Phone No. _____

Check One: _____ **Seeking a Full Term of 6 years**

_____ **Seeking a Partial Term of 4 years**

Return Completed Petition to : MERS, 7937 Office Park Blvd, Baton Rouge, LA 70809

1.	Member's name (Printed or typed)	_____
	Member's SSN (last 4 digits)	_____
	Member's employer	_____
	Member's signature	_____
2.	Member's name (Printed or typed)	_____
	Member's SSN (last 4 digits)	_____
	Member's employer	_____
	Member's signature	_____
3.	Member's name (Printed or typed)	_____
	Member's SSN (last 4 digits)	_____
	Member's employer	_____
	Member's signature	_____
4.	Member's name (Printed or typed)	_____
	Member's SSN (last 4 digits)	_____
	Member's employer	_____
	Member's signature	_____
5.	Member's name (Printed or typed)	_____
	Member's SSN (last 4 digits)	_____
	Member's employer	_____
	Member's signature	_____

6. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
7. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
8. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
9. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
10. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____

11. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
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12. Member's name (Printed or typed) _____
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Member's employer _____
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13. Member's name (Printed or typed) _____
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14. Member's name (Printed or typed) _____
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19. Member's name (Printed or typed) _____
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20. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____

21. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
22. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
23. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
24. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____
25. Member's name (Printed or typed) _____
Member's SSN (last 4 digits) _____
Member's employer _____
Member's signature _____

Memorandum of Responsibility for Board Member

From: Maris E. LeBlanc, Executive Director

To: Candidate for Board of Trustees

Date: April 21, 2022

Thank you for your offer to participate in the governance of your retirement system. The Municipal Employees' Retirement System of Louisiana (MERS) was established in 1955 by the legislature and the governing authority was placed in the Board of Trustees.

- As a member of the Board, you will be responsible for setting the policies of the system for all members and be responsible for the proper investment of the system's \$1 billion portfolio.
- Each member of the Board is a fiduciary (R.S. 11:261) and as such you are bound by the "Prudent Man Rule", which means you, as a Board Member, are required "... to act with the care, skill, prudence, and diligence under the circumstances prevailing that a prudent institutional investor acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims." (R.S. 11:263) "A fiduciary must discharge his duties within the law solely in the interest of system members and beneficiaries for the exclusive purpose of providing benefits to participants and beneficiaries and paying the expenses of administering the plan." (R.S. 11:264.4)
- The Board of Trustees for MERS typically meets once a month in Baton Rouge, usually the third Thursday (schedule attached). The meetings start at 9:00 a.m. and continue until all of the business is completed. In addition, each Board member attends the LA Association of Public Employees Retirement Systems (LAPERS) conference held in New Orleans during the month of September from Sunday to Tuesday annually.
- According to R.S. 11:185, each member of the Board of Trustees shall annually attend at least eight (8) hours of investment training, four (4) hours of actuarial science information education, two (2) hours of education regarding the laws, rules, and regulations applicable to his/her system, and two (2) hours of instruction on fiduciary duty and ethics.
- Board members have an awesome responsibility, which at times can become time consuming, and for their time and trouble, the legislature authorizes the system to pay them \$75 per day, plus expenses.

I have read and understand the responsibilities of a Trustee for the Municipal Employees' Retirement System of Louisiana.

Signature

Date

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA
CANDIDATE INFORMATION**

NAME: _____

ADDRESS: _____

CONTACT INFORMATION

OFFICE: _____

HOME: _____

CELL: _____

EMAIL: _____

THE FOLLOWING WILL BE PUBLISHED WITH THE ELECTION BALLOT

EDUCATION: _____

POSITIONS HELD: _____

REASON(S) FOR SEEKING TRUSTEE POSITION: _____

An electronic version of this form may be requested by calling our office at 225-925-4810 or 800-820-1137.

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM
2022 BOARD MEETINGS**

The following are the dates for Board Meetings for the year 2022. All Board Meetings will begin at 9:00 A.M., unless otherwise stated.

January 20, 2022	Thursday
February 17, 2022	Thursday
March 17, 2022	Thursday
April 21, 2022	Thursday
May 19, 2022	Thursday
June 16, 2022	Thursday
July 21, 2022	Thursday
August 18, 2022	Thursday
September	No Meeting
October 20, 2022	Thursday
November	No Meeting
December 15, 2022	Thursday